

Long Term Plan

Entry Level Functional Skills

English



Functional Skills Entry Level 1-3

Unit	Entry Level 1 QN 603/4286/9	Entry Level 2 QN 603/4287/0	Entry Level 3 QN 603/4288/2
Guided Learning Hours (GLH)	55 hours	55 hours	55 hours
Total Qualification Time (TQT)	60 hours	60 hours	60 hours
Skills, Knowledge and Learning	<p>Reading:</p> <p>Learners should practise reading different types of text. This should include short, simple texts that inform, describe and narrate.</p> <p>Writing:</p> <p>Learners should practise writing different types of text. This should include short, simple texts such as messages and notes.</p> <p>Speaking and Listening:</p> <p>Learners should practise different types of speaking, listening and communicating activities. This should include simple narratives, information and instructions; and short statements, explanations, discussions, questions and exchanges.</p>	<p>Reading:</p> <p>Learners should practise reading different types of text. This should include short, straightforward texts that instruct, inform, describe and narrate.</p> <p>Writing:</p> <p>Learners should practise writing different types of text. This should include short straightforward texts such as letters, e-mails and simple narratives.</p> <p>Speaking and Listening:</p> <p>Learners should practise different types of speaking, listening and communicating activities. This should include short narratives and explanations and instructions, discussions and straightforward information and instructions.</p>	<p>Reading:</p> <p>Learners should practise reading different types of text. This should include straightforward texts that instruct, describe, narrate and explain.</p> <p>Writing:</p> <p>Learners should practise writing different types of text. This should include straightforward texts such as narratives, instructions, explanations and reports.</p> <p>Speaking and Listening:</p> <p>Learners should practise different types of speaking, listening and communicating activities. This should include straightforward narratives, accounts, explanations, discussions instructions, information and descriptions.</p>

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NC/Qualification Objectives	Reading: E1.8, E1.9, E1.10 Writing: E1.11, E1.12, E1.13, E1.14, E1.15, E1.16 Speaking and Listening: E1.1, E1.2, E1.3, E1.4, E1.5, E1.6, E1.7	Reading: E2.7, E2.8, E2.9, E2.10, E2.11, E2.12 Writing: E2.13, E2.14, E2.15, E2.16, E2.17, E2.18, E2.19, E2.20 Speaking and Listening: E2.1, E2.2, E2.3, E2.4, E2.5, E2.6	Reading: E3.8, E3.9, E3.10, E3.11, E3.12 Writing: E3.13, E3.14, E3.15, E3.16, E3.17, E3.19, E3.20, E3.21, E3.22 Speaking and Listening: E3.1, E3.2, E3.3, E3.4, E3.5, E3.6, E3.7
Assessment	Internally set and assessed Speaking, Listening and Communicating assessments. Externally set, on-demand Reading and Writing assessments, internally marked and externally verified.		

The speed at which the learners complete the qualifications will depend on their ability and personalised timetable and learning hours.